

**Charter Schools Institute**  
**Request for Information from Prospective Board Members**

1. Please provide your educational and employment history. A resume is preferred, but not required.
2. Please indicate whether you will be at least eighteen years old by January 1 of the year in which the proposed charter school would open.
3. Please indicate how you became aware of the proposed charter school and the opportunity to serve as a member of its board if it is chartered, including who invited you, if applicable, to sit on the Board.
4. Please explain why you wish to serve on the Board
5. Please indicate if you have previously served on a board of a school district or a not-for-profit corporation (including the board of a non-public school) and describe any relevant experience.
6. Please describe your understanding of the appropriate role of a public charter school board member.
7. Please indicate specifically the knowledge and experience that you would bring to the board.
8. Please provide a forecast of where you see the school in one year and then again in four years.
9. How would you handle a situation in which you believe one or more members of the school's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family)?

**Conflict of Interest**

10. If you, your spouse or other family members knew any of the other prospective board members prior to being invited to sit on the board, please so indicate and describe the relationship with each such prospective board member.
11. If you, your spouse or other immediate family members know anyone that plans to do business with the school, please so indicate and describe the relationship and the nature of the potential business.
12. If the school proposes to partner with an educational service provider (a management company), please indicate if you, your spouse or other immediate family members know any employees, owner, or agents of that provider. If your

answer is yes, please indicate the individuals you know and the nature of the relationship.

13. If the school proposed to enter into a contract with an education service provider, please indicate whether you, your spouse, or other immediate family member have a direct or indirect ownership, employment, contractual or management interest in the education service provider.
14. Please indicate if you, your spouse or other relative (by marriage or blood) anticipate conducting any business with the educational service provider, the school or both. If so, please describe the potential relationship.
15. Please indicate if you foresee any potential ethical or legal conflicts of interest should you serve on the school's board. If so, describe such potential conflicts.
16. Please describe your understanding of the school's mission and/or philosophy.
17. Please indicate your level of familiarity with the educational program that the school proposes to utilize.
18. Please describe what you believe to be the key characteristics of a successful school. What specific steps do you think the board of the school will need to take to ensure that this school is successful?